Child Protection Framework Policy for Wrap- around Care

Add+VENTURE Club

Speen C of E Combined School

Revised September 2026

This policy was reviewed in the light of the updated **Keeping Children Safe in Education (KCSIE) 2026** national document, **Working Together to Safeguard Children 2026**

It is the responsibility of the Designated Safeguarding Lead at Add+VENTURE Club (Rob Grosse) and Jemme Atieno (Deputy DSL) to ensure that this policy is reviewed annually.

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1. Contacts

Add+VENTURE Club Contacts

Role	Name	Contact Details
Designated Safeguarding Lead (DSL)	Rob Grosse	rob@addventureclub.co.uk
Deputy Designated Safeguarding Lead (DDSL)	Jemme Atieno	jemme@addventureclub.co.uk

Contacts in County

Service / Partner	Description	Contact Number
First Response Team	Processes all new	01296 383962

Service / Partner	Description	Contact Number
	referrals to social care. Assesses urgency and Section 17 / Section 47 needs under the Family Help framework.	Out of hours: 0800 999 7677
Local Authority Designated Officer (LADO)	Oversees management of allegations against people in positions of trust working with children.	01296 382070
Thames Valley Police	Non-emergency / Emergency police support.	101 (999 in emergency)
Buckinghamshire Council Prevent Co-ordinator	Prevent duty support and referrals.	01296 674784

Other Contacts

Organisation	Contact Details
NSPCC Helpline	0800 800 5000
Childline	0800 11 11
Female Genital Mutilation Helpline (NSPCC)	0800 028 3550 | fgmhelp@nspcc.org.uk
Forced Marriage Unit (FCO)	020 7008 0151 | fmu@fco.gov.uk
Kidscape Parent Advice Line	020 7823 5430

Definitions

Safeguarding and promoting the welfare of children means:

- Protecting children from maltreatment.
- Preventing impairment of children's mental and physical health or development.
- Ensuring that children grow up in circumstances consistent with the provision of safe and effective care.
- Taking proactive action to enable all children to have the best outcomes.

Child Protection is part of the safeguarding process and refers to the specific procedures undertaken to protect individual children who have been identified as suffering or likely to suffer significant harm.
Children includes everyone under the age of 18.

2. Introduction

2.1. At Add+VENTURE Club we believe that a policy on child protection is founded on the right of all children to be safe. We expect all members of staff, supply staff, and volunteers to share this commitment. Every member of Add+VENTURE Club is responsible for contributing to a positive culture of safeguarding.
This policy has been developed in accordance with the following legislation and guidance:

- Children Act 1989 and Children Act 2004
- Working Together to Safeguard Children 2026
- Keeping Children Safe in Education (KCSIE) 2026
- Victims and Prisoners Act 2024 (Statutory Operation Encompass)
- Information Sharing Guidance for Safeguarding Practitioners (DfE)
- Children Missing Education: Statutory Guidance for Local Authorities
- Revised Prevent Duty Guidance for England and Wales
- The Equality Act 2010
- Multi-agency Statutory Guidance on Female Genital Mutilation

2.2. We believe clear leadership is central to embedding a safeguarding culture. Add+VENTURE Club takes its statutory responsibility seriously under Section 175 of the Education Act 2002 to safeguard and promote the welfare of children. The Designated Safeguarding Lead will ensure all staff at the school have read and understood their statutory duties pertaining to **Part 1 (in full) and Part 5 of Keeping Children Safe in Education 2026**.

(Note: Annex A has been retired by the DfE; all staff are required to read Part 1 in full).

2.3. All staff are required to read and adhere to the Staff Code of Conduct and Safer Working Practice guidelines.

2.4. Add+VENTURE Club recognises that as well as risks to the welfare of children from within their families, children may be vulnerable to extra-familial abuse, exploitation outside their homes, and peer-on-peer risks. Staff must remain vigilant and alert to these potential risks.

2.5. Aims of this Policy:

- To provide an environment in which children feel safe, secure, valued, and respected.
- To ensure children feel confident that they can talk to adults within Add+VENTURE Club to share any concerns.
- To ensure all staff and volunteers are trained to identify the need for early support through the Family Help framework and promptly report concerns in line with the Buckinghamshire Continuum of Need.
- To maintain clear systems for recording, monitoring, and communicating safeguarding concerns both internally and with Speen C of E School's DSL and partner statutory agencies.
- To apply robust Safer Recruitment practices, including statutory barred list checks for all volunteers in regulated activity.

3. Responsibilities

3.1. All staff, supply staff, volunteers, visitors, and contractors understand that safeguarding children is everyone's responsibility. Any person who receives a disclosure, allegation, or suspects abuse must report it immediately to **Rob Grosse (DSL)** or **Jemme Atieno (Deputy DSLs)**.

If a child is in immediate danger, staff must call 999 directly and inform the DSL immediately thereafter.

3.2. Staff must maintain a working knowledge of the Buckinghamshire Continuum of Need and the **Family Help framework** (Working Together 2026) to inform decision-making on statutory referrals.

3.3. Staff must remain alert to barriers and heightened vulnerabilities in specific groups of children, including:

- Young carers and children in Kinship Care or Special Guardianship

arrangements.
- Children with Special Educational Needs and Disabilities (SEND).
- Children living with domestic abuse or substance misuse.
- Children at risk of criminal exploitation, county lines, cuckooing, or sexual exploitation.
- Looked-after children (CLA) and previously looked-after children (PLC).
- Children subject to Family Help, Child in Need, or Child Protection plans.
- Children at risk of AI-facilitated online harm, deepfakes, or digital grooming.

3.4. Management & Leadership Obligations:

- The Managing Director (Jemme Atieno) must ensure a strong culture of safeguarding is maintained and that this policy is reviewed at least annually.
- Appoint a qualified DSL and Deputy DSL, ensuring they have sufficient time, funding and refresher training every two years (with annual knowledge/skills updates).
- Ensure that all volunteers undertaking care, supervision, or instruction of children—regardless of direct supervision—undergo an Enhanced DBS with Children's Barred List check prior to starting (Regulated Activity under KCSIE 2026).

4. Procedures

4.1. Reporting Concerns:

- Staff must ensure the child is safe and supported.
- Make an immediate verbal report to the DSL or Deputy DSL.
- Complete a written record immediately using the designated safeguarding record form - located with club files in the main hall.
- Sign and date the report with the staff member's full name and role.

4.2. Attendance and Absence Monitoring:

- All children must have at least two verified emergency contacts on file.
- If a child booked for holiday club does not arrive, this must be followed up with a phonecall at 10am

5. Confidentiality

6.1. Information relating to child protection is shared strictly on a

need-to-know basis. Staff must never promise confidentiality or secrecy to a child, but should reassure them that information will only be shared with those who need to know to protect them.

6. Dealing with Disclosure

When receiving a disclosure, staff must:

- Listen calmly and patiently without interrupting or asking leading questions (use TED: Tell, Explain, Describe).
- Use actual words spoken by the child without changing anatomical terms.
- Reassure the child that they were right to speak up and explain the next steps.
- Report immediately to the DSL. If immediate risk exists, call 999.

Recognising that safeguarding issues can cause emotional stress, Add+VENTURE Club provides debriefing opportunities with the DSL

7. Multi-Agency Working

In accordance with **Working Together to Safeguard Children 2026**, Add+VENTURE Club actively co-operates with Buckinghamshire Safeguarding Children Partnership (BSCP), Children's Social Care, and Thames Valley Police.

8. Allegations Against Staff, Volunteers, and Contractors

10.1. Allegations that meet the harm threshold or low-level concerns regarding staff conduct must be reported immediately to the Managing Director / DSL. If an allegation involves the DSL, it must be escalated directly to the Managing Director or LADO.
10.2. The Local Authority Designated Officer (LADO) will be contacted immediately (within 24 hours) for guidance prior to internal investigations. Low-level concerns will be logged and monitored to identify patterns of concern.

9. Whistleblowing

Staff must raise concerns about improper conduct, poor practice, or failure to follow safeguarding policy by colleagues or leadership. Staff can refer to

the internal Add+Venture Club Whistleblowing Policy or contact the NSPCC Whistleblowing Helpline on 0800 028 0285.

See Whistleblowing Policy for more detail.

10. Physical Intervention / Positive Handling

Any physical intervention used by staff must be reasonable, proportionate, and necessary to prevent injury to the child or others, or severe damage to property, in accordance with the Behaviour Policy. All incidents of physical handling must be formally recorded and reported to parents.

11. Anti-Bullying

Add+VENTURE Club enforces a zero-tolerance approach to bullying in all forms, including physical, emotional, verbal, and cyber-bullying. Prompt intervention and support are provided to both victim and perpetrator.

12. Discriminatory Incidents & Anti-Racism

In line with the Equality Act 2010 and Working Together 2026 guidelines, Add+VENTURE Club proactively challenges discrimination, racism, xenophobia, homophobic/biphobic/transphobic behavior, and misogyny. All discriminatory incidents are recorded and addressed.

13. Health and Safety

Arrival and departure procedures are strictly maintained:

All children are signed in on arrival and met at the door by a member of club staff. They are signed out again upon departure.

The club door remains locked during the school day. Parents call the club phone when picking up their child.

14. Prevent Duty & Counter-Radicalisation

All staff complete statutory Prevent training to identify risk indicators associated with radicalisation and extremism under Section 26 of the Counter-Terrorism and Security Act 2015. Concerns are referred to the DSL and the local Channel panel.

17.

The Club has an Online Safety Policy which is followed at all times. This includes the use of screen time.

15. Making or Sharing of Nudes and Semi-Nudes

18.1. In line with KCSIE 2026 terminology, staff respond to incidents involving the making, creating, or sharing of nudes and semi-nudes (including AI-generated content or deepfakes) using established UK Council for Internet Safety (UKCIS) guidance.
18.2. Staff must never view, copy, save, or forward nude or semi-nude images of children. Incidents must be reported immediately to the DSL for referral to social care or police as appropriate.

16. Child on Child Abuse

19.1. Zero Tolerance: Staff will never dismiss child-on-child abuse as "banter", "boys being boys", or "just growing up".
19.2. Scope: Includes physical abuse, sexual harassment, misogynistic behavior, cyberbullying, upskirting, initiation rituals, and peer coercion.

17. Sexual Violence and Sexual Harassment

All staff maintain an attitude of **"it could happen here"**. Sexual violence and harassment between children are unacceptable, will be addressed immediately, and victims will be supported without shame or embarrassment.

18. Cultural Issues

Staff work sensitively with diverse communities and recognise safeguarding concerns that may arise from faith, culture, or belief system practices.

19. So-Called ‘Honour’ Based Abuse and FGM

Staff have a statutory mandatory duty to report known cases of Female Genital Mutilation (FGM) directly to the police via 101. Concerns regarding forced marriage or honour-based abuse must be reported immediately to the DSL.

20. Contextual Safeguarding

Staff consider extra-familial contexts—such as peer groups, local neighborhoods, and online spaces—where children may experience harm, exploitation, or serious violence outside the family home.

21. Serious Violence

Staff monitor indicators of involvement in serious youth violence or criminal exploitation (e.g., unexplained gifts, new possessions, changes in peer groups, unexplained injuries) and take protective intervention measures.

22. Children in Need of a Social Worker (Family Help, CIN, CP)

Add+VENTURE Club works collaboratively with social workers for any child subject to a Family Help Plan, Child in Need Plan, or Child Protection Plan, ensuring joint communication to promote safety and educational outcomes.

23. Mental Health

Staff recognise that mental health difficulties can be an indicator of abuse, neglect, or adverse childhood experiences (ACEs). Safeguarding-related mental health concerns must be escalated to the DSL and Speen School's mental health lead.

24. Use of Photography

Photographs and videos are captured only on setting-owned devices for developmental tracking and parent communication, strictly subject to prior written parental consent in line with the Use of Photographic Images Policy.

25. Policy Review

This policy is formally reviewed and updated annually by the DSL. Next review date: **September 2027**.